



VIP SERVICES, INC.
1206 CORDOVA ST.
BLLINGS, MT 59101

APPLICATION FOR EMPLOYMENT

Please complete all requested information.

This application is good for 90 days only. Consideration for employment after 90 days requires a new application.

POSITION APPLIED FOR: _____ DATE: _____

HOW DID YOU LEARN ABOUT US?

Online Relative Friend Advertisement Other _____

PERSONAL INFORMATION

NAME: _____ PHONE: _____

ADDRESS: _____ CITY: _____

STATE/ZIP: _____ EMAIL: _____

GENERAL INFORMATION

TYPE OF EMPLOYMENT DESIRED: ___ Full-Time ___ Part-Time ___ Temporary/Seasonal

AVAILABLE FOR: ___ Weekends ___ Rotating Shifts/Holidays ___ Evenings ___ Days Only

AVAILABILITY DATE: _____

DO YOU NEED AN ACCOMMODATION TO PARTICIPATE IN THE APPLICATION OR INTERVIEW PROCESS? ___ Yes ___ No

ARE YOU OVER 18 YEARS OF AGE? ___ Yes ___ No If no, please state age: _____

DO YOU HAVE ANY RELATIVES EMPLOYED BY THIS FACILITY? ___ Yes ___ No If yes, relative's name: _____

ARE YOU LEGALLY ELIGIBLE FOR EMPLOYMENT IN THE UNITED STATES? ___ Yes ___ No

DURING THE LAST TEN YEARS, HAVE YOU EVER BEEN CONVICTED OF A CRIME OTHER THAN A MINOR TRAFFIC OFFENSE?
___ Yes ___ No If Yes, please explain: _____

A "yes" answer will not automatically disqualify you from employment. Rather, such factors as age and date of conviction, seriousness and nature of the crime, and rehabilitation will be considered.

VIP SERVICES, INC. is an equal opportunity employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin, marital status, military status, or disability.

EDUCATION

TYPE OF SCHOOL	NAME OF SCHOOL	ADDRESS	LAST GRADE/YR				DEGREE/AREA OF STUDY
			COMPLETED				
High School			9	10	11	12	
College			1	2	3	4	
Trade School			1	2	3	4	
Other							

ADDITIONAL INFORMATION

SKILLS AND QUALIFICATIONS

Summarize any training, skills, areas of specialization or major interest that may qualify you as being able to perform job-related functions in the position for which you are applying. Include any health care, business, or industrial equipment operated.

UNITED STATES MILITARY TRAINING

Summarize any job-related training you received in the United States military.

PROFESSIONAL LICENSES AND/OR CERTIFICATIONS

If licensed, registered or certified, list:

TYPE: _____ STATE ISSUED: _____ DATE ISSUED: _____ #: _____

TYPE: _____ STATE ISSUED: _____ DATE ISSUED: _____ #: _____

EMPLOYMENT HISTORY

Please fill this section out completely and do not write "see resume." Begin with your most recent employment.

Company Name: _____ Address: _____

Job Description (duties, skills, equipment used):

Dates of Employment: FROM ___/___/___ TO ___/___/___ Starting Wage: _____ Ending Wage: _____

Reason for Leaving: _____

Person to Contact: _____ Phone: _____

Company Name: _____ Address: _____

Job Description (duties, skills, equipment used):

Dates of Employment: FROM ___/___/___ TO ___/___/___ Starting Wage: _____ Ending Wage: _____

Reason for Leaving: _____

Person to Contact: _____ Phone: _____

Company Name: _____ Address: _____

Job Description (duties, skills, equipment used):

Dates of Employment: FROM ___/___/___ TO ___/___/___ Starting Wage: _____ Ending Wage: _____

Reason for Leaving: _____

Person to Contact: _____ Phone: _____

If you do not want us to contact any of the above listed current or former employers, please list below and state the reason you do not want each contacted.

REFERENCES

PROFESSIONAL REFERENCES: Give three references who are not relatives or former employers.

NAME

ADDRESS

PHONE NUMBER

APPLICANT STATEMENT

I certify that all information I have provided in order to apply for and secure work with VIP SERVICES, INC. is true, complete and correct. If any information provided by me is found to be false, incomplete or misrepresented in any respect, it will be sufficient cause to cancel further consideration of this application, or immediately discharge me from VIP SERVICES, INC. service, whenever it is discovered.

I expressly authorize VIP SERVICES, INC. and its agents, without reservation, to contact and obtain information from all references, employers, public agencies, licensing authorities, and educational institutions and to otherwise verify the accuracy of all information regarding me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding VIP SERVICES, INC. or its agents for seeking, gathering and using such information in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that VIP SERVICES, INC. does not unlawfully discriminate in employment, and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law.

I certify that I have read, fully understand, and accept all terms of the foregoing Application Statement.

Signature: _____

Date: _____